

## 1.Operations & Administration Coordinator – Company: VBH Publishers 🇮🇳

📍 **Location:** Chennai

👛 **Experience:** 2-7 Years

💰 **Salary:** ₹2 - 3.5 LPA

### ◆ **Responsibilities:**

- Manage daily operations, logistics & resource allocation
- Handle office administration, reports & documentation
- Coordinate with internal teams & vendors
- Ensure compliance & process improvement

✉️ **Apply at:** [hr@vbhpublishers.com](mailto:hr@vbhpublishers.com)

📞 **Contact:** 6385878239 (WhatsApp only)

🚀 Urgent hiring! Immediate joiners preferred.

## 2.Talent Acquisition Specialist – Company: Claritus Management Consulting

📍 **Location:** Nungambakkam, Chennai

👛 **Experience:** 3-7 Years

💰 **Salary:** ₹4 - 6 LPA

### ◆ **Responsibilities:**

- Handle IT & Non-IT recruitment, including C2H & permanent roles
- Source candidates via job portals, social media & referrals
- Conduct interviews & manage end-to-end hiring
- Negotiate salaries & ensure smooth onboarding

✉️ **Apply at:** [nikita.fatwani@claritusconsulting.com](mailto:nikita.fatwani@claritusconsulting.com)

🚀 Immediate joiners preferred! 6-day work week (Sat WFH).

## 3.HR Recruiter – FMCG Sales | Company: Vaighai Agro Products


📍 **Location:** Madurai


👛 **Experience:** 3-5 Years (FMCG Sales Recruitment)

💰 **Salary:** As per industry norms

### ◆ **Responsibilities:**


- Manage end-to-end recruitment for sales roles
- Develop sourcing strategies & maintain talent pipelines
- Ensure compliance with labor laws & hiring policies
- Collaborate with sales managers for hiring needs
- Enhance employer branding & candidate experience

 **Apply at:** [hr@vaighaiagro.com](mailto:hr@vaighaiagro.com)


 **Contact:** 93459 12525

 Women candidates preferred!

#### 4. Manager | Company: HCLTech

 **Location:** Chennai (Sholinganallur) | Hybrid

 **Experience:** 10-15 Years

 **Salary:** ₹10-18 LPA

##### ◆ Responsibilities:


- Plan & implement talent acquisition strategy
- Create hiring plans & monthly recruitment reports
- Collaborate with hiring managers for recruitment needs
- Research & apply industry talent acquisition trends
- Ensure effective sourcing & selection methods

 **Apply at:** [ct.praveenraja@hcltech.com](mailto:ct.praveenraja@hcltech.com)

#### 5. Recruiter | Company: Tillvaxt HR Solutions

 **Location:** Chennai

 **Experience:** 1-6 Years

 **Salary:** ₹2-3.5 LPA

##### ◆ Responsibilities:

- Source & screen candidates
- Create job listings & schedule interviews
- Collaborate with hiring managers
- Handle end-to-end recruitment
- Utilize job portals for talent acquisition

**Contact:** Thirunavukkarasu Esakkaippan | 9884379700

## 6.HR Recruiter | Company: Access Healthcare

- 📍 **Location:** Ambattur, Chennai
- 👛 **Experience:** 6 months - 2 years
- 💰 **Salary:** Negotiable

### ◆ **Responsibilities:**

- Source candidates via job portals, LinkedIn & social media
- Conduct initial screening & interviews
- Manage talent pipelines & follow-ups
- Perform bulk hiring & non-IT recruitment

- ✉️ **Apply at:** vignesh.s71@accesshealthcare.com
- 📞 **Contact:** Vignesh | 9677154030

## 7.Senior Recruitment Associate | Company: LEAD HR Services Pvt Ltd

- 📍 **Location:** T. Nagar, Chennai
- 👛 **Experience:** 2 - 5 years
- 💰 **Salary:** ₹3 - 5 LPA

### ◆ **Responsibilities:**

- Source & screen candidates for non-IT roles
- Coordinate interviews & manage hiring processes
- Maintain a strong candidate pipeline & ensure a positive hiring experience

**Time and Venue:** 25 February - 6th March , 9.30 AM - 5.30 PM

Lead HR Services Private Limited, 502, 5th Floor, Challa Mall Complex, No:11, Sir Thiyagaraya Road, Chennai-600017.

- ✉️ **Apply at:** rajesh@leadhr.net
- 📞 **Contact:** Rajesh | 9790933373

## 8.Recruiter | Company: Delivede


- 📍 **Location:** T. Nagar, Chennai
- 👛 **Experience:** 1 - 3 years
- 💰 **Salary:** ₹1 - 3 LPA

### ◆ **Responsibilities:**

- Source, screen & shortlist candidates
- Develop recruitment strategies & job postings
- Schedule interviews & manage applicant records
- Assist in onboarding & ensure smooth hiring process

**Contact:** Nithya Shree | 8925913670

## 9.HR Executive & Recruiter | SRM Institute of Science and Technology

 **Location:** Ramapuram, Chennai

 **Experience:** 2 - 6 years

### ◆ Responsibilities:


- Manage recruitment & hiring processes
- Post job openings & screen applicants
- Conduct interviews & onboarding
- Facilitate training & development initiatives


**Time and Venue:** 27 February - 1st March , 10.00 AM - 12.30 PM

HR DEPARTMENT - 1ST FLOOR, BMS BLOCK. SRM UNIVERSITY, RAMAPURAM CAMPUS, BHARATHI SALAI, RAMAPURAM, CHENNAI - 600089.

**Contact:** Renjni S.S | 7338988588

## 10.HR Recruiter (Work From Home) | Company: Takecare Manpower Services


 **Location:** Remote (Hiring office in Chennai)


 **Experience:** 0 - 1 year (Freshers can apply)

 **Salary:** ₹12,000 Take Home (Commission-based)

### ◆ Responsibilities:

- Validate profiles & source candidates via portals
- Manage end-to-end recruitment process
- Ensure smooth candidate selection

 **Eligibility:** MBA HR (2022 & 2023) / BBA HR (No backlog)


 **Timings:** 9:00 AM - 4:00 PM (Sunday Off)

 **Contact:** Udayasri HR | 7670930750

## 11. Manager/Deputy Manager - HRBP | Company: CorroHealth


 **Location:** Chennai

 **Experience:** 10 - 16 years

 **Salary:** ₹10 - 17 LPA

### ◆ **Responsibilities:**

- Manage employee relations & engagement initiatives
- Drive talent development & succession planning
- Oversee performance management & retention strategies
- Support HR policies & compliance

 **Eligibility:** MBA/MSW in HR, strong experience in HRBP functions

**Time and Venue:** 25 February - 27 February , 9.30 AM - 5.30 PM

DLF IT Park -SEZ 1B 3rd Floor 1/124 Shivaji Garden Mount Poonamakkae Road  
Nandambakkam Post, Manapakkam, Nandambakkam Kudiyiruppu , Saidapet, Kanchipuram -  
600089 Tamil Nadu India

 **Contact:** Clinton | 9148894943


## 12. HR Operations Executive (Male - Night Shifts) | Company: Saisystems Health

 **Location:** Chennai


 **Experience:** 5+ years

### ◆ **Responsibilities:**

- Manage end-to-end employee lifecycle processes
- Ensure compliance with labor laws & company policies
- Handle payroll coordination & HRIS updates
- Generate reports & analyze HR data

 **Eligibility:** Proficiency in MIS & reports, excellent communication skills

 **Shift:** Night Shift (Flexible)

 **Contact:** P. Saikrishna | WhatsApp: 9342077692


### 13.HR Recruiter | Company: Rite Cons Services

 **Location:** Thousand Lights, Chennai


 **Experience:** 0 - 5 years

#### ◆ **Responsibilities:**

- Handle end-to-end recruitment processes
- Source candidates through various channels
- Conduct negotiations and ensure smooth hiring
- Maintain strong communication with stakeholders

 **Eligibility:** Strong sourcing & negotiation skills, excellent communication

 **Walk-in:** 25-27 Feb, 9:30 AM - 5:30 PM


 **Venue:** RCS Careerlink Solutions, Spencer Plaza, Chennai

 **Contact:** HR | 9360291697

### 14.IT Recruiter - Domestic Staffing | Company: Emet Infotech Solutions


 **Location:** Pallikonda, Vellore

 **Experience:** 0 - 5 years

 **Salary:** ₹1.8 - ₹2.64 LPA





#### ◆ **Responsibilities:**

- Manage end-to-end IT recruitment process
- Source, screen, and place top IT talent
- Build and maintain client relationships
- Stay updated on industry trends

 **Eligibility:** Strong sourcing & communication skills

 **Contact:** HR Landhasan | 8925683098

## 15.IT Recruiter | Company: Photon

-  **Location:** Chennai
-  **Experience:** 3 - 5 years
-  **Work Mode:** Work from Office
-  **Notice Period:** Immediate or Max 15 Days

### ◆ Responsibilities:

- Manage end-to-end IT recruitment lifecycle
- Develop sourcing strategies & talent pipelines
- Conduct interviews & coordinate hiring processes
- Collaborate with hiring managers on job specifications
- Ensure a smooth candidate experience

 **Apply at:** [Santosh.kumar@photon.com](mailto:Santosh.kumar@photon.com)

## 16. Job Title: US IT / Non-IT Recruiter

**Company:** Omkar Staffing Solutions

**Experience:** 1 - 3 Years

**Salary:** ₹1.25 - 3.5 LPA

**Location:** Chennai

**Job Description:** Omkar Staffing Solutions is hiring a US IT/Non-IT Recruiter with 1-3 years of experience in end-to-end recruitment, focusing on C2H requirements. Must have strong sourcing skills across various platforms and excellent communication skills. Preferably male candidates willing to work night shifts.

**Contact:** 8608644888

## 17.Job Title: Recruiter Officer

**Company:** Takecare Manpower Services Pvt Ltd

**Experience:** 0 - 5 Years

**Salary:** ₹1 - 2.5 LPA (Performance-based)

**Location:** Chennai (Tambaram, Selaiyur)

### Job Description:

Takecare Manpower Services Pvt Ltd is hiring a Recruiter Officer to handle end-to-end recruitment for BPO, banking, and bulk hiring. Candidates must have strong knowledge of recruitment processes and sourcing strategies. MBA in HR is mandatory. Must be professionally committed, result-oriented, and ready for immediate joining. Attractive incentives available.

**Contact:** 7200909052

**18.Job Title:** Office Coordinator / Admin  
**Company:** Syncfusion Software Pvt. Ltd.  
**Experience:** 0 - 1 Year  
**Location:** Chennai (Anna Nagar)

**Job Description:**

Syncfusion Software Pvt. Ltd. is hiring Office Coordinators / Admins. Responsibilities include general office maintenance, employee record management, asset and inventory tracking, and customer support coordination. Candidates must be 2021-2024 graduates with a minimum of 60% in academics, proficient in MS Office, and have good communication skills. Regular office hours, no night shifts.

**Walk-in Date:** March 4th - 7th, 2025, 9:00 AM  
**Venue:** AJ-217, 4th Avenue, Shanthi Colony, Anna Nagar, Chennai - 600040  
**Email:** [recruitment.chn@syncfusion.com](mailto:recruitment.chn@syncfusion.com)

**19.Job Title:** Front Desk Receptionist  
**Company:** ASG Eye Hospital  
**Experience:** 0 - 5 Years  
**Location:** Chennai (Chromepet)

**Job Description:**

ASG Eye Hospital is hiring a Front Desk Receptionist to greet patients, schedule and confirm appointments, answer inquiries, and assist with billing and insurance verification. Responsibilities include managing office supplies, patient registration, and coordinating with medical staff for smooth patient flow. Candidates should have good communication and organizational skills.

**Walk-in Date:** Feb 26 - Mar 4, 2025, 10:30 AM - 4:00 PM  
**Venue:** Vasana Eye Care, 3rd Floor, No:196, GST Rd, Chromepet, Chennai - 600044  
**Contact:** Rokesh – 8610205221

**20.Job Title:** HR Executive  
**Company:** Sree Jayanathan Chits Pvt Ltd  
**Experience:** 0 - 2 Years  
**Salary:** ₹12,000 - ₹14,000 per month  
**Location:** Tiruchchirappalli, Tamil Nadu

**Job Description:**

Sree Jayanathan Chits Pvt Ltd is hiring an HR Executive to handle job descriptions, screen applicants, schedule interviews, onboard new hires, and develop recruitment strategies. Responsibilities also include maintaining candidate records and ensuring smooth hiring processes. Candidates should have strong HR, recruiting, and employee relations skills.

**Job Type:** Full-time, Walk-In  
**Contact:** 9345961206



**21.Job Title:** Male HR Executive (Field Work)  
**Company:** Ayusya Health Care  
**Experience:** 6 months - 5 years (Healthcare Industry)  
**Salary:** ₹18,000 - ₹25,000 per month  
**Location:** T Nagar, Chennai, Tamil Nadu

**Job Description:**

Ayusya Health Care is hiring Male HR Executives for field recruitment. Responsibilities include planning recruitment strategies, visiting institutions, handling staff grievances, processing payroll, and ensuring smooth operations. Candidates must have a two-wheeler, fluency in Tamil & English, and be willing to travel.

**Contact:** 9940106390

**Email:** [info@ayusyahealthcare.com](mailto:info@ayusyahealthcare.com)

**22.Job Title:** US IT Recruiter Intern  
**Company:** Wisdom InfoTech  
**Experience:** Freshers  
**Salary:** ₹9,606 - ₹37,912 per month  
**Location:** Guindy, Chennai, Tamil Nadu

**Job Description:**

Join Wisdom InfoTech as a US IT Recruiter Intern! Gain hands-on experience in full-cycle recruitment, sourcing candidates, and working with US clients. Ideal candidates are fresh graduates with strong communication skills, proficiency in MS Office, and a passion for recruitment. Night shift (US shift), Monday to Friday.

**Contact:** 9445284381

**Email:** [afrat@wisdominfotech.com](mailto:afrat@wisdominfotech.com)

**23.Job Title:** US IT Recruiter Intern  
**Company:** Wisdom InfoTech  
**Experience:** Freshers  
**Salary:** ₹9,606 - ₹37,912 per month  
**Location:** Guindy, Chennai, Tamil Nadu

**Job Description:**

Wisdom InfoTech is hiring US IT Recruiter Interns! This role offers hands-on experience in full-cycle recruitment, sourcing candidates, and working with US clients. Ideal candidates are fresh graduates with strong communication skills and MS Office proficiency. Work in a dynamic, fast-paced environment with mentorship from industry experts. Night shift (US shift), Monday to Friday.

**Contact:** 9445284381

**Email:** [afrat@wisdominfotech.com](mailto:afrat@wisdominfotech.com)

**24.Job Title:** Industrial HR & Admin Officer (Male)

**Company:** Vaighai Agro Products Limited

**Experience:** 3-5 years

**Salary:** ₹30,000 - ₹35,000 per month

**Location:** Vadippatti, Tamil Nadu

**Job Description:**

Vaighai Agro Products Limited is hiring an Industrial HR & Admin Officer to manage recruitment, employee relations, payroll, compliance, training, and factory administration. The role ensures adherence to labor laws, safety regulations, and efficient factory operations. Candidates must have HR experience in a manufacturing setup with strong MS Office skills.

**Contact:** 9345912525

**Email:** [hr@vaighaiagro.com](mailto:hr@vaighaiagro.com)

**25.Job Title:** Human Resource Executive

**Company:** Vamsha Retail Ventures Pvt Ltd.

**Experience:** Freshers can apply

**Salary:** ₹9,974 - ₹17,000 per month

**Location:** Thiruvarur, Tamil Nadu

**Job Description:**

Vamsha Retail Ventures Pvt Ltd. is hiring a Human Resource Executive to manage hiring needs, job postings, and employee turnover reports. The role involves talent acquisition, HRIS management, and forecasting recruitment needs. Candidates should have strong communication and HR skills.

**Benefits:** Food provided, health insurance, PF

**Contact:** 87543 83295

**26.Job Title:** Human Resources - Recruiter

**Company:** I3 MATRIX PRIVATE LIMITED

**Experience:** 5+ years (Preferred)

**Salary:** ₹30,000 - ₹40,000 per month

**Location:** Chennai, Tamil Nadu

**Job Description:**

I3 MATRIX PRIVATE LIMITED is hiring an HR Recruiter to oversee recruitment, onboarding, and employee engagement. The role includes managing performance appraisals, training programs, and ensuring HR compliance. Strong leadership, communication, and HR software proficiency required.

**Benefits:** Provident Fund

**Email:** [recruiter4@iascertification.com](mailto:recruiter4@iascertification.com)

**27.Job Title:** HR Executive  
**Company:** We Shine Academy  
**Experience:** Fresher & Experienced (Both Preferred)  
**Salary:** ₹10,000 - ₹30,000 per month  
**Location:** Chennai, Tamil Nadu (Work from Office)

**Job Description:**

We Shine Academy is hiring an HR Executive to handle recruitment, employee records, onboarding, HR policies, and compliance. Strong communication, MS Office proficiency, and multitasking skills required. Immediate joiners preferred.

**Benefits:** Internet reimbursement, performance bonus

**Contact:** 63855224364

**Email:** [weshinehrteam1@gmail.com](mailto:weshinehrteam1@gmail.com)

**28.Job Title:** IT/Non-IT Recruiter  
**Company:** SR Universe Tech  
**Experience:** 1 Year (Preferred)  
**Salary:** ₹11,000 - ₹15,000 per month  
**Location:** Salem, Tamil Nadu

**Job Description:**

SR Universe Tech is hiring a Female IT/Non-IT Recruiter to handle end-to-end hiring. Responsibilities include sourcing candidates, screening resumes, coordinating interviews, and collaborating with hiring teams. Strong communication and organizational skills required.

**Schedule:** Day shift

**Contact:** Ramya HR – 7397480998

**29.Job Title:** HR Executive  
**Company:** M S Apparels  
**Experience:** 1+ Year (Preferred)  
**Salary:** ₹12,000 - ₹16,000 per month  
**Location:** Tiruppur, Tamil Nadu

**Job Description:**

M S Apparels is hiring an HR Executive to manage employee relations, recruitment, and compliance. Candidates should have knowledge of social compliance and HR processes. Fresher & experienced candidates can apply. Strong communication skills in English preferred.

**Schedule:** Morning & Day shift

**Email:** [balajk07@gmail.com](mailto:balajk07@gmail.com)

**30.Job Title:** HR Recruiter  
**Company:** CADD SCHOOL PVT LTD  
**Experience:** Fresher & Experienced  
**Salary:** ₹10,000 - ₹15,000 per month  
**Location:** Vadapalani, Chennai, Tamil Nadu

**Job Description:**

CADD SCHOOL PVT LTD is hiring an HR Recruiter to manage end-to-end recruitment, employee screening, and placement assistance. The role includes updating policies, conducting evaluations, and ensuring smooth HR operations. Strong communication skills and adaptability are required.

**Schedule:** Flexible, Full-time

**Walk-in Timings:** 10 AM - 6 PM

**Address:** No. 172, Raahat Plaza, 2nd Floor, Arcot Road, Vadapalani, Chennai – 26

**Contact:** 9500460512, 9884433812

**31.Job Title:** HR Executive  
**Company:** AKROS HR MANAGEMENT  
**Experience:** Fresher & Experienced  
**Salary:** ₹10,000 - ₹20,000 per month  
**Location:** Salem, Tamil Nadu

**Job Description:**

AKROS HR MANAGEMENT is hiring an HR Executive to handle end-to-end recruitment, sourcing, screening, and client coordination. Responsibilities include job postings, talent mapping, candidate engagement, and recruitment MIS. Strong networking and negotiation skills are required.

**Schedule:** Full-time, Day shift

**Address:** 592/3 OM Muruga Building, Flat No. 5, 2nd Floor, State Bank Colony, Salem – 636004

**Contact:** 9383039203 | [akroshrmanagement@gmail.com](mailto:akroshrmanagement@gmail.com)

**32.Job Title:** HR Executive  
**Company:** Alshifa Cupping Clinic  
**Experience:** 2-3 years (HR experience required)  
**Salary:** ₹20,000 - ₹30,000 per month  
**Location:** Nandanam, Chennai, Tamil Nadu

**Job Description:**

Alshifa Cupping Clinic is hiring an HR Executive to manage recruitment, employee relations, training, and daily HR operations. Responsibilities include job postings, candidate screening, employee data management, and compliance with labor laws. Strong leadership, communication, and HR software knowledge are required.

**Schedule:** Full-time, Day shift

**Contact:** 9940211036

**33.Job Title:** HR Generalist  
**Company:** Maatrom HR Solution  
**Experience:** 2-3 years  
**Salary:** ₹21,471.70 - ₹30,000 per month  
**Location:** Ramapuram, Chennai, Tamil Nadu

**Job Description:**

Maatrom HR Solution is hiring an HR Generalist to handle recruitment, onboarding, employee relations, payroll, performance management, and compliance. The ideal candidate should have strong communication skills, HR expertise, and the ability to foster a positive work environment.

**Schedule:** Full-time, Day shift

**Contact:** Yaswanth | 8939830742 | [yaswanth@maatromhrservices.com](mailto:yaswanth@maatromhrservices.com)

**34.Job Title:** HR Executive  
**Company:** Inklidox Technologies Private Limited  
**Experience:** 1-3 years / Freshers can apply  
**Salary:** ₹8,086 - ₹12,888 per month  
**Location:** Gandhipuram, Coimbatore, Tamil Nadu

**Job Description:**

Inklidox Technologies is hiring an HR Executive to handle recruitment, onboarding, employee relations, payroll, and compliance. The ideal candidate should have strong HR knowledge, communication skills, and a proactive approach.

**Schedule:** Full-time, Day shift

**Email:** [gayathirinagaraj.inklidox@gmail.com](mailto:gayathirinagaraj.inklidox@gmail.com)

**35.Job Title:** Assistant HR Manager  
**Company:** TVC Electronics and Furnitures  
**Experience:** 4+ years (HR Executive), 2+ years (Assistant HR Manager)  
**Salary:** ₹30,000 - ₹35,000 per month  
**Location:** Tiruchchirappalli, Tamil Nadu

**Job Description:**

TVC Electronics and Furnitures is hiring an Assistant HR Manager to oversee recruitment, onboarding, training, and employee engagement. The ideal candidate should have strong HR expertise, leadership skills, and the ability to drive HR initiatives.

**Contact:** 9384942468 | 8248646623 | 9342247860

**36.Job Title:** Talent Acquisition Specialist

**Company:** Boatload Minds Pvt Ltd

**Experience:** 3+ years in talent acquisition (Non-IT, R&D, or Manufacturing)

**Salary:** ₹3,50,000 - ₹4,00,000 per year

**Location:** Peelamedu, Coimbatore, Tamil Nadu

**Job Description:**

Boatload Minds Pvt Ltd is hiring a Talent Acquisition Specialist to manage end-to-end recruitment, niche hiring, and strategic talent acquisition. The role requires expertise in sourcing, stakeholder management, and employer branding.

**Contact:** Nimisha | 7305953747 | [ta2@boatloadminds.com](mailto:ta2@boatloadminds.com)

**37.Job Title:** HR Executive – Automotive

**Company:** QuantumPulse Technologies

**Experience:** 2-3 years (Automotive/Metal Fabrication preferred)

**Salary:** ₹20,000 - ₹25,000 per month

**Location:** Chennai, Tamil Nadu

**Job Description:**

QuantumPulse Technologies is hiring an HR Executive to handle recruitment, MIS reporting, training, time office functions, transport, canteen management, and general admin. Candidates with an MBA/MSW in HR preferred.

**Email:** [jobs@quantumpulse.ltd](mailto:jobs@quantumpulse.ltd)

**38.Job Title:** HR Executive – Statutory Compliance

**Company:** Aanoor Global Corporate Solutions Pvt. Ltd.

**Experience:** 1-3 years

**Salary:** ₹15,000 - ₹25,000 per month

**Location:** Anna Salai, Chennai

**Job Description:**

Aanoor Global Corporate Solutions is hiring an HR Executive to manage statutory compliance, payroll, EPF, ESIC, PT, LWF, gratuity, and bonus calculations. Candidates should have strong analytical skills and proficiency in HRIS & MS Office.

**Contact:** Deepanya R/Gopi Krishnan – 7708897421

**Email:** [hr@crediblecs.com](mailto:hr@crediblecs.com) / [hrm@crediblecs.com](mailto:hrm@crediblecs.com)

**39.Job Title:** HR Executive

**Company:** Manycon Trading And Contracting

**Experience:** 0-2 years

**Salary:** ₹1.75 - ₹2.5 LPA

**Location:** Coimbatore

**Job Description:**

Manycon Trading And Contracting is hiring an HR Executive to manage employee data, ensure confidentiality, and coordinate with teams to achieve organizational goals. Candidates should prioritize tasks efficiently to meet deadlines.

**Walk-in Date:** 27 Feb – 8 Mar, 10:30 AM – 6:00 PM

**Venue:** 372, Jothi Nagar 3rd St, RS Puram, Coimbatore

**Contact:** HR – 9042282851

**40.Job Title:** HR Executive

**Company:** B&B Developers & Builders Pvt. Ltd.

**Experience:** 3-5 years

**Location:** Chennai, Tamil Nadu

**Job Description:**

B&B Developers & Builders Pvt. Ltd. is hiring an HR Executive to manage recruitment, employee relations, payroll, and compliance. Responsibilities include onboarding, payroll processing, labor law compliance, and maintaining HR databases. Strong communication, HRMS knowledge, and problem-solving skills are required. Immediate joiners preferred.

**Contact:** +91 95850 22995

**Email:** hr@bbbbuilders.in





